

Date:	March 14, 2020
Convenor:	Dr. Atul N Kemkar, I/c Principal & IQAC Chairperson
Time:	02:30 p.m. – 04:30 p.m.
Venue:	Seminar Hall

Dr. Atul N Kemker, I/c Principal extended a warm welcome to all the members. Prof Leena V Ladge informed that Dr. Preeti Hemnani has taken charge as Head of the Department of Electronics & Telecommunication (EXTC) and is now the part of IQAC .

Minutes of the meeting:

1. Confirming minutes of previous IQAC meeting:

Prof. Leena Ladge presented the Minutes of 7th IQAC Meeting conducted on October 19, 2020, along with the action taken report. The same was approved by all the members.

2. Discussion on Initiatives undertaken

Prof. Leena V Ladge presented following initiatives taken by IQAC.

- AQAR Form submitted to NAAC on Nov 14, 2019 has been approved by NAAC.
- Department of Computer Engineering , Electronics & Telecommunications Engineering, Information Technology and Mechanical Engineering have prequalified for accreditation by National Board of Accreditation(NBA).
- Institute website has been revamped by Prof. Sunil Punjabi and his team.
- Guidelines framed by Prof. Sumitra P, Prof. Prasad I, Prof. Katyayani and Dr. Rajesh K for Internship Policy as per AICTE requirements were presented by Prof. Sumitra for the inputs from the members.
- Setting up of Pre-Incubation Facility and framing guidelines as per MHRD was proposed by Prof. Sumitra P.




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3. NBA Presentations by HOD- CE, IT, EXTC, MECH:

The head of department of Computer Engineering, Information Technology, Electronics & telecommunication Engineering and Mechanical Engineering presented to the members, NBA information related to their respective department. Following points were discussed and agreed upon.

- Uniform template shall be followed for all Department Presentations. The status of activities conducted in 2019-20 shall also be included in the presentation.
- Maintain the same chronological order starting from latest (2019-20 to 2016-17).
- Figures / flowcharts / images need to be reworked/redesigned in the presentation to make it large and legible in the presentation, instead of copy-pasting it.
- Video links of course modules / topics shall be maintained for every faculty.
- Towards the end of the presentation, instead of adding the responsibilities of PAC, QIC & DAB, it is prudent to include few major actions taken or recommendations included as outcomes of these committee meetings with documentary evidence.
- Presentations should be made visually aesthetic with photographs and lesser text content. High Resolution images shall be used for the same.

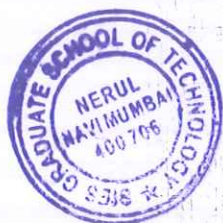
The meeting concluded with vote of thanks proposed by Prof. Leena V Ladge.



Prof. Leena V Ladge
IQAC Coordinator




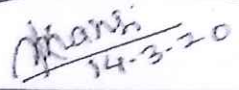
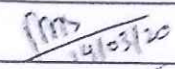


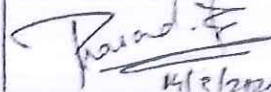






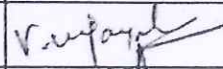
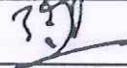

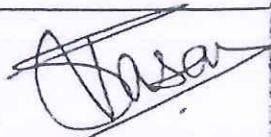
Dr. Atul Kemkar
I/c Principal



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Internal Quality Assurance Cell Meeting

Date: March 14, 2020

NO.	NAME	DESIGNATION	SIGNATURE
1.	Dr. Atul N. Kemkar	IQAC Chairperson , I/C Principal	
2.	Dr. Manasi M Karkare	Dean - Humanities & Applied Sciences	 14-3-20
3.	Dr. Aparna Bannore	HOD - Computer Engineering	 14/03/20
4.	Dr. Preeti Hemnani	HOD - Electronics & Telecommunication Engineering	 14/3/20
5.	Dr. Lakshmi Sudha	HOD - Information Technology	 14/3/2020
6.	Prof. Prasad Iyer	HOD- Printing & Packaging Technology	 14/3/2020
7.	Dr. Rupendra S. Nehete	HOD - Mechanical Engineering	
8.	Prof. K Venkatramani	Management Representative	
9.	Dr. P. V Parameswaran	Hon. Advisor, SIESGST	
10.	Prof. Seema Khan	I/c - T&P Cell	 14/03
11.	Prof. Shubhangi Kadu	I/c - Examination Cell	
12.	Prof. Sumitra Padmanabhan	I/c - Students' Council	
13.	Dr. Rajesh Kadu	Industry Institute Interaction Coordinator	—
14.	Mrs. V. Vijayalakshmi	Office Superintendent	
15.	Mr. Ramesh Bidi	Librarian	
16.	Mr. Saikrishna	I/c - Network Administration	—
17.	Mr. Saurabh Prabhu - Research Analyst, Crisil Ltd.	Alumni Representative	—
18.	Mr. Tejas Kulkarni	President, Student Council	
19.	Dr. Sanjay Saraswat - Vice President-India R&D, Airspan Networks	Industry Representative	—
20.	Mr. S. Srinivasan - Head- Customer Relations, Siemens Healthcare Pvt. Ltd.	Industry Representative	
21.	Mr. C. Subramaniam HR President, Siyaram's Silk Pvt. Ltd.	Parent Representative	—



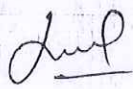

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Action Taken on Decisions of 8th Meeting INTERNAL QUALITY ASSURANCE CELL

Action Taken Report on the decisions of the IQAC meeting held on March 14, 2020.

To implement the decisions of the 8th meeting of the IQAC, the following actions were taken:

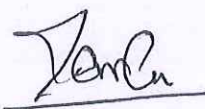
Sl. No.	Decision	Action Taken
1	NBA preparations	<ul style="list-style-type: none"> • HODs shall update departmental presentations based on the suggested guidelines. • HODs shall conduct regular interactions with faculty members to understand their preparations towards NBA. • Faculty presentations shall be conducted on attainment calculations for their respective courses. • Updation of 2019-20 data is in progress.
2	Institute Website	<ul style="list-style-type: none"> • Faculty Profiles, Department Information, various student chapter activities shall be restructured. • Parents' feedback regarding Online teaching-learning initiative taken by Institute during lockdown period shall be included. • Annual report shall be included. • Admission Page shall be updated.
3	Student Internships	As per Internship policy guidelines, Departments have initiated, internal and external internships.
4	Pre-Incubation Facility and framing guidelines	<ul style="list-style-type: none"> • Awaiting final guidelines from MHRD. • MHRD sessions attended by Prof. Sumitra P and Dr Kaustubh Chavan, on April 28, 2020.



Prof. Leena V Ladge

IQAC Coordinator

May 01, 2020.



Dr. Atul Kemkar

I/C Principal



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